ACL/CMF

6th March 2017

Dear parents and members of the local community

**Re: Decision to reduce the Pupil Admission Number (PAN) at Smithills School**

Following a consultation exercise, we are writing to inform you of our decision to reduce the Pupil Admission Number (PAN) for Smithills School. We intend to reduce our current admission number from 250 to 180. This change will take effect from September 2018.

As we highlighted in our consultation letter, reducing our PAN would offer some certainties to the school and would enable us to plan our budget, staffing and curriculum more effectively. This would have a positive impact on outcomes for our students.

During the process we met with the representatives from the Local Authority. We acknowledge that it is their view that there will be need for additional secondary school places in the near future. We have therefore made a commitment to keep this Pupil Admission Number under review. In the case of there being insufficient secondary school places in the Bolton area we will revisit our decision and increase the PAN in line with evidenced need.

Yours sincerely

Alec Cottrill

Principal